

Proposal Date: August 18, 2019

**Potter College of Arts & Letters  
Department of Art  
Proposal to Create a Temporary Course  
(Information Item for First Offering. Action Item for Second Offering)**

Contact Person: Kristina Arnold, kristina.arnold@wku.edu, 270-745-6566

**1. Identification of proposed course:**

- 1.1 Course prefix (subject area) and number: **ART 495**
- 1.2 Course title: **Portfolio Development & Practicum**
- 1.3 Abbreviated course title: **Portfolio Practicum**  
(maximum of 30 characters or spaces)
- 1.4 Credit hours: 1
- 1.5 Schedule type: **Practicum**
- 1.6 Prerequisites/corequisites: **permission of instructor**
- 1.7 Grade type: **pass/fail**
- 1.8 Course description: **Course provides very advanced students with self-directed study. Under supervision of a faculty member of the student's choosing, course will enable students to create individual works suitable for inclusion in a successful portfolio for professional applications or admission to graduate-level study.**

**2. Rationale**

- 2.1 Reason for offering this course on a temporary basis: **Must be created to accommodate registration, and there is insufficient time to complete the new course approval process.**
- 2.2 Relationship of the proposed course to courses offered in other academic units: **This is an advanced, discipline-specific course designed to assist very advanced students with developing competitive portfolios in the visual arts and design. There are no courses that serve this specific purpose in other academic units.**

**3. Description of proposed course**

- 3.1 Course content outline: **Course provides very advanced students with self-directed study. Under supervision of a faculty member of the student's choosing, course will enable students to create individual works suitable for inclusion in a successful portfolio for professional applications or admission to graduate-level study.**
- 3.2 Tentative text(s): **None required**

**4. Second offering of a temporary course (if applicable)      N/A**

- 4.1 Reason for offering this course a second time on a temporary basis:
- 4.2 Term course was first offered:
- 4.3 Enrollment in first offering:

**5. Term of Implementation: Fall 2019, second bi-term**

6. Dates of review/approvals:

Department of ART

9/16/19

Dean, College of Mezu Pu

9/17/19

Office of the Provost

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# COURSE INVENTORY FORM

Check One  Create New Course  
 Temporary Course Offering

1. Has this course previously been offered on a temporary basis?  Yes  No If yes, indicate the term offered

2. Subject Area  Course Number  Course Title (as it should appear on the transcript; maximum of 30 letters & spaces)

3. Term for Implementation (e.g., Spring 2012=201210, Fall 2012=201230)

4. Official Course Title

5. Offering Unit (See Table of Code Values.) College AR  Department

6. Credit Hours Fixed Credit Hours:  Variable Credit Hours

7. Repeat Limit (See instructions.)  Total Maximum Hours (See instructions.)

8. Grading (Check all that apply.)  Standard Letter Grading  Pass/Fail Only  No Grade  
 In Progress -- IP (Course is intended to span more than one term.)

9. Schedule Type (See Table of Schedule Types.) P

10. Corequisites (courses required to be taken concurrently with this course): NONE  

Subject Area	Course Number	Subject Area	Course Number	Subject Area	Course Number
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11. Equivalent Courses (Include South Campus [C suffix] courses and other equivalent courses.): NONE  

Subject Area	Course Number	Subject Area	Course Number	Subject Area	Course Number
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12. Prerequisites (See instructions.)  

Subject Area	Course Number	Subject Area	Course Number	Subject Area	Course Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

13. Course Attribute  Other   Honors Course  Developmental Course

14. Course Restrictions  Include/  Exclude College  College  Major  Major  Classification

15. Course Description (Indicate exactly as it should appear in the University Catalog. Include pertinent special information, e.g., course fees, pass/fail grading, field trips, transportation requirements, etc.)

16. Approvals for Temporary Course Only:  
 Department Head *Kraud* Date 9/17/19  
 College Dean *Marzulli* Date 9/12/19  
 Graduate Dean \_\_\_\_\_ Date \_\_\_\_\_  
 Provost Office \_\_\_\_\_ Date \_\_\_\_\_