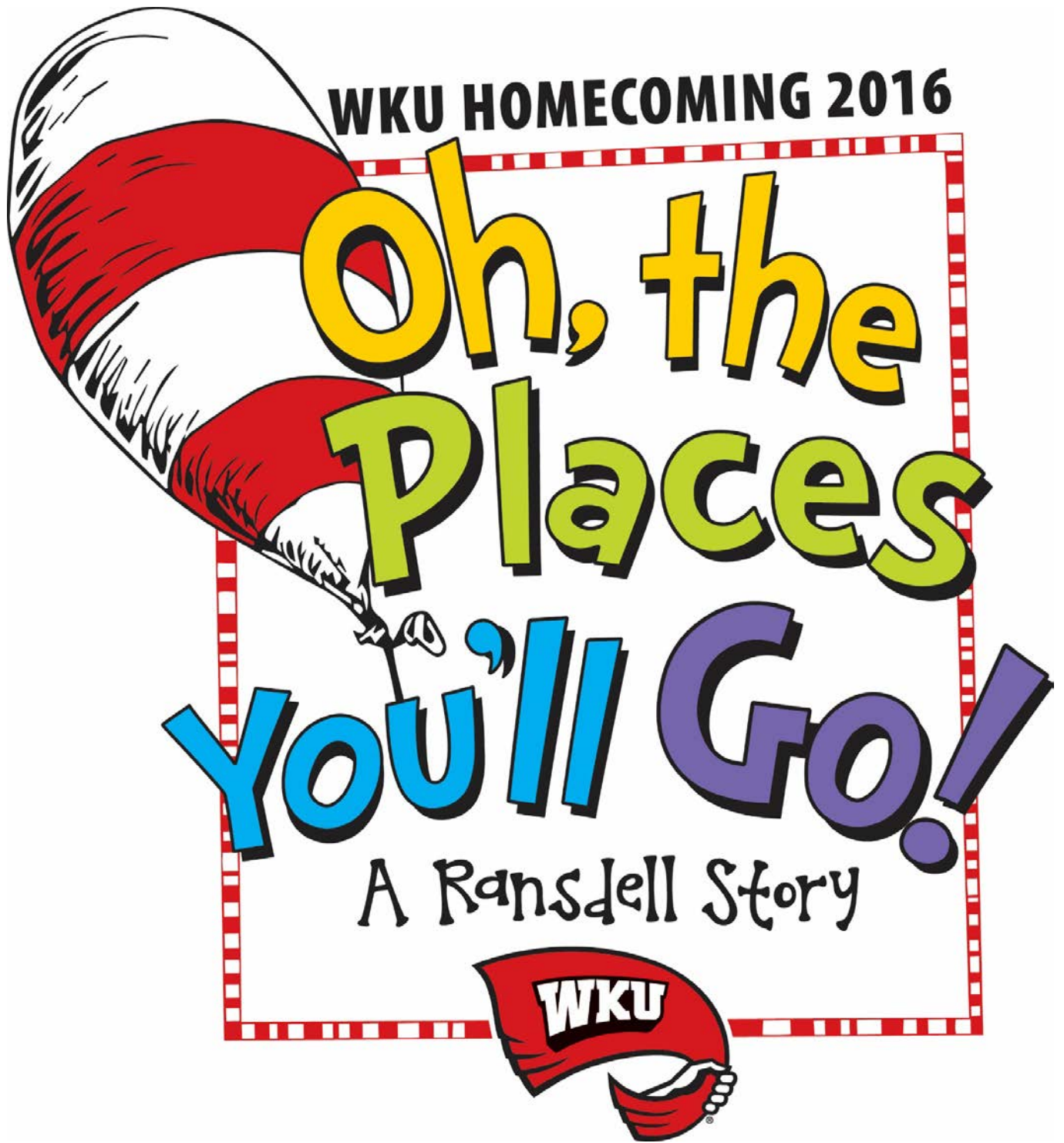


WKU HOMECOMING 2016



Western Kentucky Hilltoppers

vs.

Old Dominion Monarchs

Saturday, October 22, 2016

Kickoff: 6 PM



**Western Kentucky University
Homecoming 2016**

Dear Friends:

On behalf of the Homecoming Committee, I invite you to participate in this year's full schedule of Homecoming activities. The committee very much hopes your organization/residence hall/campus ministry will participate in one or more of the events. Help us celebrate being a part of the "Western" family.

The committee believes this year's schedule provides ample opportunities for groups to express their Big Red Spirit!!! Your group may not want to participate in all of the festivities, but we certainly hope your members will find at least one that will prove exciting and enjoyable.

Speaking for the 2016 Homecoming Committee, I wish all the students and organizations good luck in this year's program. We hope you enjoy the variety of activities being sponsored and look forward to seeing you at the Festival of Friends on Homecoming Day.

Sincerely,

Charley Pride

Dr. Charley Pride, Co-Chairman
Homecoming Committee



Western Kentucky University
Homecoming 2016
SCHEDULE OF EVENTS

| DATE | EVENT | TIME/LOCATION | CONTACT INFO. |
|----------|---|---|--|
| 09/27/16 | Tuesday Homecoming Queen Info Meeting | 6 PM DSU 2059 | Mindy Johnson, 745-2060 mindy.johnson@wku.edu |
| 10/17/16 | Monday Banner Contest | 9 AM Student Activities DSU 2059 | Andrew Rash, 745-2484 andrew.rash@wku.edu |
| 10/17/16 | Monday Homecoming Queen Election | All Day TopNet | Mindy Johnson, 745-2060 mindy.johnson@wku.edu |
| 10/18/16 | Tuesday Homecoming Queen Interviews* | Varies DSU | Mindy Johnson, 745-2060 mindy.johnson@wku.edu |
| 10/19/16 | Wednesday Homecoming Games | 3 PM The Colonnades | Alex Kennedy, 745-2495 alexandria.kennedy@wku.edu |
| 10/19/16 | Wednesday Homecoming Queen Volunteer Project* | TBD TBD | Mindy Johnson, 745-2060 mindy.johnson@wku.edu |
| 10/19/16 | Wednesday Homecoming Queen Candidate Banquet* | 6 PM TBD | Mindy Johnson, 745-2060 mindy.johnson@wku.edu |
| 10/20/16 | Thursday Homecoming Queen Chili & Cheese Luncheon* | 11 AM to 1 PM TBD | Mindy Johnson, 745-2060 mindy.johnson@wku.edu |
| 10/21/16 | Friday Step Show | 8 PM Van Meter Auditorium | Alex Kennedy, 745-2495 alexandria.kennedy@wku.edu |
| 10/21/16 | Friday Homecoming Parade | 4:30 PM Downtown Bowling Green Area | Dr. Charley Pride, 745-2459 charley.pride@wku.edu |
| 10/21/16 | Friday Big Red's Roar | Immediately Post Parade Downtown Bowling Green Area | Randall P. Bogard, 745-5809 randall.bogard@wku.edu |
| 10/22/16 | Saturday Festival of Friends | 10 AM Campus Area | Dr. Charley Pride, 745-2459 Charley.pride@wku.edu |
| 10/22/16 | Saturday WKU v. Old Dominion | 6 PM Houchens-LT Smith Stadium | |
| 10/22/16 | Saturday HC Candidate Pinning Ceremony | 1 PM DSU | Mindy Johnson, 745-2066 mindy.johnson@wku.edu |
| 10/22/16 | Saturday Homecoming Queen Coronation* | Half-Time Houchens-LT Smith Stadium | Mindy Johnson, 745-2060 mindy.johnson@wku.edu |

*Homecoming Queen Candidates Only



Western Kentucky University
Homecoming 2016

Memo

To: All Student Organizations
Campus Ministries
Residence Halls

From: Alex Kennedy, Student Activities

Topic: **2016 Homecoming Games**

The Homecoming Games will be held on Friday, **October 19, 2016, at 3:00 p.m.** at the Colonnades. Our designated rain location will be at the Preston Health & Fitness Center. The Homecoming games are open to all WKU organizations. Up to 3 organizations may join together for these events. The events are co-ed. The games will consist of 6-8 events that will test the participant’s skill, agility, and flexibility.

Winners will be announced for 1st, 2nd, and 3rd place at Big Red’s Roar. **Deadline for entry is Friday, September 30, 2016, at 4:30 p.m.** Entry forms are to be turned in to my office, DSU 2072, located in the Student Activities Suite (DSU 2059). If you have any questions, please contact me at 745-2495.

Thank you,

Alex

-----

**2016 Homecoming Games
ENTRY FORM**

Organization(s) name: ***Note: GROUPS PAIRING UP MUST SUBMIT ONLY (1) FORM!**

- 1. _____
- 2. _____
- 3. _____

Contact Person: _____

Contact Email: _____

Phone Number: _____

Please return to Alex Kennedy by September 30, 2016.



Western Kentucky University
Homecoming 2016

Memo

To: Fraternity/Sorority Presidents
Residence Hall Association
Campus Ministries
Student Organizations

From: Andrew Rash

Topic: **2016 Homecoming Banner Contest**

This year's Homecoming activities will include a banner contest. These banners are to hang in Downing Student Union (DSU) throughout Homecoming week. The rules of the contest are as follows:

1. All banners must be dropped off in the Student Activities Office, DSU 2059, between 9 AM – 10 AM on **October 17, 2016**, in order to be judged. Judging will take place during Homecoming Week.
2. Maximum size is **4' x 4'**. Each banner must have a note card attached to it that includes the name of the organization, contact person, and phone number.
3. Arrive at 9 AM Monday, October 17th to receive assistance from the Student Activities staff in hanging your banner. Banners must be hung using zip-ties; no tape will be allowed. **You may not hang your banner without staff assistance.**
4. All banners must be picked up on **Tuesday, October 25th, by 5:00 p.m.** from the Office of Student Activities
5. Banners will be judged on the following criteria:
***Use of Theme *Creativity *Originality *Color**
6. Winners will be announced in the following categories:
fraternities/sororities, residence halls, student organizations/campus ministries.

For more information, contact Andrew Rash at 745-2484



2016 HOMECOMING TENT RESERVATIONS POLICIES

Tents (excluding pop-up and mini tents) will be allowed only in designated areas on the South Lawn/Guthrie Tower area, Bates Runner lawn, McLean Hall Lawn and The Valley area. Reservations must be made in advance and will be taken on a first-come-first-serve basis.

All university entities and student groups and/or organizations (Greeks/independent/service/other) are responsible for reserving their own tents.

- **ACADEMIC AREAS / DEPARTMENTS** will reserve tents through the Campus & Community Events Office.
***THESE TENTS WILL PRIMARILY BE LOCATED ON SOUTH LAWN AREA.**
- **STUDENT GROUPS** will reserve tents through Student Activities and payment must be received in advance.
***THESE TENTS WILL PRIMARILY BE LOCATED ON MCLEAN, SCHNEIDER AND VALLEY LAWN AREAS.**
- **OFF-CAMPUS & COMMUNITY GROUPS** may reserve tents as space is available after the listed deadlines
***LOCATION WILL BE DETERMINED AFTER STUDENT/ACADEMIC TENTS ARE LOCATED**

Each party is responsible for the cost of the tent and the attached tent agreement **must be completed and received** at least one week prior to homecoming or the reservation may be voided.

Deadlines for university groups are as follows:

University on-campus group deadline.....October 21, 2016

Student tent reservation deadline.....October 21, 2016

All reservations after above deadlines will be taken on first-come-first-serve basis.

A general tent is typically a 20' x 20' size, unless otherwise arranged and approved through Campus & Community Events Office



**2016 HOMECOMING EVENT/ TENT USAGE INFORMATION
GUIDELINES, TERMS, AND CONDITIONS OF APPROVAL**

****Sorority & Fraternity Requests: Send to the office of
Dr. Charley Pride, Student Activities, DSU 2059****

In consideration of the approval of the above-described Agreement, the undersigned officer agrees on behalf of the Sponsor to the following guidelines, terms, and conditions:

- A. Individuals participating in Sponsor's event may only engage in such activity in the designated tent areas.
- B. Beer, wine, and wine coolers are the only alcoholic beverages that may be possessed or consumed in the designated area. The service, possession, or consumption of hard liquor is strictly prohibited.
- C. Individuals engaging in the event who are serving and/or consuming beer or wine are also required to have available / on hand sufficient food items and non- alcoholic beverages (beverages other than water) for the number of persons who are present at the event.
- D. Beer and wine (including wine "coolers") may not be served in or consumed from original containers (bottles/cans) and must only be served in opaque (non-clear) soft plastic or paper cups. Persons possessing and serving beer are responsible for appropriately disposing of empty bottles/cans and cups.
- E. Kegs or other bulk dispensing or alcoholic beverages are specifically prohibited. No alcoholic beverages, glass, or other containers are permitted inside Houchens-Smith Stadium or outside the parameters of the designated area. In addition, sponsor is also required to ensure that containers are disposed of properly in appropriate trash containers.
- F. No alcoholic beverages may be served, provided to, or consumed by persons under the age of twenty-one (21). Any person present on campus property, including the designated area, consents to and shall produce appropriate picture identification upon the request of any University Official.
- G. All university entities and student groups and/or organizations (Greeks/independent/service/other) are responsible for reserving their own tents. Space is limited and reservations for tents will be taken on a first-come-first serve basis. Deadlines are listed below. Non-student groups will reserve tents through the Campus & Community Events Office and student groups will reserve them through Student Activities and must payment must be received in advance. Each party is responsible for the cost of the tent. Reservations must be turned in by set deadline.
- H. External groups/organizations will be allowed to make tent reservations on a first-come, first-serve basis through the Campus & Community Events Office. Cost for the tent will be determined after tent rental agreement is made.
- I. **No private tents** will be allowed without prior authorization through the Campus & Community Events Office.
- J. All requests for tables/chair/electricity must be included with tent reservation. Needs will be assessed and tables/chairs provided in conjunction with other activities scheduled on campus. Each tent will be provided at least one trash bag with the responsibility to assist in the pickup of trash in their tent area. Any tent that has a litter under and or around it will be charged a fee of \$75, so please be sure to place trash in appropriate containers. Trash cans will be located throughout the South Lawn and tent area.
- K. Tent location placement and assignments will be made in coordination with Office of Student Activities, WKU Facilities, and Office of Alumni with final location and placement decisions made by Campus & Community Events Office.
- L. Specific tent assignments will be provided the week of Homecoming.

CONTINUED ON NEXT PAGE...

M. **All catering must be through WKU Office of Conference and Catering. Any exceptions must be approved in writing by the office of Conference & Catering.**

N. In addition to the applicable provisions of Kentucky law, the Event Sponsor agrees to the following:

- a. Any person(s) violating this policy will be subject to immediate removal from the premises, confiscation of the alcoholic beverages in their possession, and/or suspension of future use privileges by the event Sponsor;
- b. All persons participation in the event will be subject to all applicable university policies;
- c. The serving of alcoholic beverages at this event will be conducted as described in this Request for Approval and in compliance with these guidelines (a copy which has been reviewed and is understood) and will be conducted in compliance with state law.
- d. The Event Sponsor agrees to identify and hold harmless the University and the Commonwealth of Kentucky for any and all losses, including legal fees, resulting from the Event Sponsor's use of alcoholic beverages at the sponsored event.

O. **ADVANCE PAYMENT MUST BE RECEIVED FOR TENT CONFIRMATION BY ALL OFF-CAMPUS AND STUDENT GROUPS.**

I agree to all terms and provisions above and confirm that information provided in form below is correct.

Authorized person signature

Date

**PLEASE COMPLETE AND RETURN ALL FORMS
AND TENT SIZE INFORMATION TO:**

Dr. Charley Pride

STUDENT ACTIVITIES – DOWNING STUDENT UNION, RM 2059



2016 HOMECOMING EVENT/ TENT USAGE INFORMATION

An annual event hosted by the Alumni Association at Western Kentucky University for graduates.

Event Sponsor and Supervising Official Information

Organization Name: _____

Name of Designated Officer: _____

Officer Title (Example: President, Chair) _____

Is the Officer at least 21 years of age? (Circle) **YES** **NO**

Contact Information (address and phone number): _____

Method of payment (for on-campus accounts, please provide banner index number of foundation acct. number)

User Information

If alcohol will be allowed, please provide times that alcoholic beverages will be consumed:

- **Start time:** _____ **End time:** _____

What arrangements have been made to provide food and non-alcoholic beverages at the event?

Will any person under the age of twenty-one (21) be invited to attend?

(Circle one) **YES** **NO**

If the answer to the above question is "yes," describe the steps / precautions that will be taken to ensure that persons under the age of twenty-one (21) are not permitted to consume alcoholic beverages at the event.

Costs for 2016 Homecoming Tent Rentals

NOTE: Due to space limitations in some areas, tent sizes will be restricted to 20 x 20 maximum size unless otherwise approved.

Please circle desired tent size

| <u>Tent Size</u> | <u>Cost</u> | <u>Table/chairs included</u> |
|--|-------------|------------------------------|
| 15 x 15 | \$250 | 1 table/5 chairs |
| 20 x 20 | \$375 | 2 tables/10 chairs |
| *20 x 30 (must be pre-approved by Events) | \$475 | 4 tables/15 chairs |
| *30 x 30 (must be pre-approved by Events) | \$575 | 6tables/20 chairs |

****based on tent and space availability***

Costs for Additional Tables/Chairs (if available):

1. additional 6-8' tables: \$8 per table
2. additional round tables: \$10 per table
3. additional chairs: \$1.50 per chair

**Based on tent and space availability

NAME OF GROUP/ORGANIZATION:



Western Kentucky University Homecoming 2016

To: WKU Student Organizations
Residence Hall Councils

From: Mindy Johnson, Assistant Director, Student Activities

Subject: Homecoming Queen Nominations

Date: October 2016

The Office of Student Activities has established the following policies and requirements for nominating a Homecoming Queen candidate. Only recognized university student organizations and residence hall councils and departments shall be eligible to nominate a queen candidate subject to the following requirements:

1. A candidate, to be eligible, must be a full time student in good standing with the university, possess a minimum of a 2.3 GPA, and not be on disciplinary probation.
2. No more than two organizations, two residence halls or one residence hall may jointly sponsor the same candidate.
3. Queen candidate registration forms must be submitted with a \$125.00 entry fee (checks made payable to WKU Student Activities) to the office of Student Activities, DSU 2059, **no later than 4:00 p.m., Friday, September 23, 2016, 2016**. The entry fee pays for (4) banquet tickets, plaques and other candidate activity costs.
4. The form must contain all requested signatures and information.
5. Queen candidates should be able to attend scheduled events. Reasonable exceptions will be made.
6. There is an information meeting on **Wednesday, September 27, 2016, 6 PM, in the Student Activities suite, DSU 2059**
7. **Guidelines for Candidates**
 - a. Candidates shall hang no more than 50 posters (11" x 17" maximum size).
 - b. Posters may be hung on bulletin boards ONLY.
 - c. Failure to comply may result in disqualification.
 - d. No campaign materials may be distributed **prior** to the Homecoming Queen informational meeting.
 - e. Candidates may post their flyers after the **September 27, 2016**, informational meeting.
8. All voting will be done on TopNet. Voting guidelines will apply.
9. Student voting WILL factor into the interview process. Point values will be assessed to placement according to number of votes.
10. Rules and regulations will follow once all forms are complete.
11. Homecoming Elections will take place on TopNet on Monday, October 17, 2016, 12:00 am – 12:00 pm.
12. Interviews for all contestants will take place on Tuesday, October 18, 2016.

The Homecoming Queen and her Court will be announced at half time of the football game. If you have any questions, please contact Mindy Johnson at 745-2060 or mindy.johnson@wku.edu.



Western Kentucky University

FOR OFFICE USE ONLY
Date Received: _____
Payment: _____

Homecoming Queen 2016
Candidate Information Form

Sponsoring Organizations(s) Information

Name of Sponsoring Organization(s): (no abbreviations, sponsoring organization must be SPELLED OUT)

President(s): _____

Queen Candidate Information

Name: _____

WKU ID #: 800- _____ - _____ Hometown & ST: _____

Major: _____ Minor: _____

Cell Phone: _____

E-mail: _____

Escort Name: _____

**(Escort name must be submitted no later than September 27, 2016)

Candidate's Parent's Name(s): _____

This Homecoming Queen Candidate Registration Form must be submitted by 4:00 p.m., Friday, September 23, 2016, to Mindy Johnson in the Office of Student Activities, DSU 2059.

Registration fee must accompany forms.

Signature of Organization President

Signature of Queen Candidate

- 1.0 I understand that to qualify as the 2016 Homecoming Queen Candidate I must be in good standing with the university and possess a minimum of a 2.3 GPA.
2.0 I realize that my sponsor(s) must pay a \$125.00 entry fee as a condition for me to participate in the homecoming queen selection.
3.0 I agree to attend all queen candidate sessions being held prior to the crowning of the queen.
4.0 I hereby grant approval for the Student Activities office to examine my academic and disciplinary records.
5.0 I understand that I must be a full-time student to qualify.

Candidate Signature



Homecoming Parade 2016

FLOAT RULES

Procedures:

- A. The Homecoming Director shall be responsible for calling a meeting to assign places and to call a meeting of the representatives of the participating groups. **This meeting will be held on October 11, 2016, in the Student Activities Workroom (DSU 2059), at 5:00 PM.** Representatives of each organization can get ideas and learn about the regulations.
Attendance is mandatory. PENALTY: Disqualification.
- B. Up to (4) organizations may combine their efforts to build a float. However, residence halls will be grouped according to area. For example, residence halls in the valley can combine efforts to build a float. Group participation is not mandatory.
- C. Organizations building floats are also welcome to accept donations from businesses and alumni; however, certain advertisements that are ruled as offensive by the Homecoming Committee can cause the organization to be disqualified from the competition. If an organization wishes to post a sign thanking a sponsor, they may do so on a sign on the float or on the vehicle pulling the float.
- D. No device deemed by the Homecoming Parade Director as an unnecessary fire hazard shall be allowed in the parade.
- E. ***Work on the floats must not begin prior to 12 noon on the Sunday prior to the Homecoming football game.*** Work will be completed by 4 p.m. on the Friday before the parade.
- F. Each organization's name must appear legibly either on the float or on the vehicle pulling the float.
- G. Floats must be **NO TALLER THAN 10 FEET** with proper support. Any float that poses a danger to the participants or spectators will be disqualified.
- H. Each organization will be responsible for procuring its own trailer and vehicle for the parade. The Parade route is up College Heights Boulevard and Avenue of Champions, and down State Street. Thus no float can be over 12 feet wide, and the vehicles pulling the float must be able to fit in the roadways of these streets.
- I. All vehicles participating in the parade must have valid proof of insurance.
- J. All applicable Kentucky vehicular and trailer laws will be obeyed at all times.
- K. Also, there will be no unlawful behavior during the parade. Any major disruption will be cause for immediate disqualification.
- L. Each float will have a fire extinguisher available for the parade and parade activities on Friday, October 21, 2016.



Homecoming Parade 2016

FLOAT RULES

(continued)

Pre-judging Presentation

Organizations entering the parade must submit in writing an application that guarantees that organization a place in the parade.

Judges:

The Homecoming Committee will select judges with the Warren County Alumni Association.

Judging Criteria:

- A. The theme of each display will promote the spirit of Western Kentucky University. Each theme must go along with the overall theme of Homecoming.

- B. The following criteria will be used for judging each float:
 - 1. Color (quality as well as selection) 15 points
 - 2. Theme (title and uniqueness) 15 points
 - 3. Carrying out the theme to the fullest 15 points
 - 4. Workmanship (completion and attention to detail) 15 points
 - 5. Originality 15 points
 - 6. Overall Effect/Street appeal 25 points
 - TOTAL: 100 points

Any questions, comments, or concerns can be directed to the Student Activities Office at 745-2459.

**The application must be submitted by 5:00 PM on October 11, 2016,
to the Office of Student Activities, DSU 2059**



Homecoming Parade 2016
FLOAT APPLICATION

Organizations involved:

Student Representatives

(Each organization must submit a student representative. Should two or more organizations combine their efforts, each group must send a student representative):

| Organization | Student Representative |
|--------------|------------------------|
| <hr/> | |
| <hr/> | |
| <hr/> | |
| <hr/> | |

Faculty Advisor/Sponsor(s)

**This application must be turned in to the Student Activities Office, DSU 2059,
no later than 5:00 pm on Tuesday, October 11, 2016.**

**There will be a MANDATORY meeting for all float participants on
October 11, 2016, at 5:00 PM in the Student Activities Office,
Student Activities Workroom (DSU 2059)
ATTENDANCE IS MANDATORY**

If you have any questions please call the Student Activities office at 745-2459.



Western Kentucky University Homecoming 2016

Memo

TO: W.K.U. Student Organizations
Residence Hall Councils
Campus Ministries
Student Activities

FROM: Randall P. Bogard, Assistant Director, Student Activities

TOPIC: **Big Red's Roar Annual Spirit Festival Award**

DATE: October 21, 2016

OVERVIEW

The 1995 Big Red's Roar marked a turning point in this annual program's ever growing popularity. Moving away from a format that resembled more of an elaborate Broadway production, "The Roar" has since turned into a major pep rally where turn outs of over 3,000 come to pump up the student interest in Homecoming. For the past several, numerous campus organizations have been fighting for the 3ft. tall, red and white spirit stick that designates the group that displayed the most energy and enthusiasm at the Roar. We invite your group to do the same.

WHEN: Friday, October 21, 2016, immediately following the Homecoming Parade

WHERE: Downtown Bowling Green Area

WHO CAN ENTER: The spirit contest will be **open to any WKU Student, Student Organization or Residence Hall** that wishes to participate. It is recommended, however, that your group be organized so that you may be more noticeable to the judges who will be evaluating the spirit contest.

JUDGING PROCEDURE: The Assistant Director of Student Activities, the Campus Activities Board intern, the Campus Activities Board Special Events Committee Co-Chairs, and other designated Leadership Team Members will decide upon (2) winners after a brief meeting following the pep rally performance.

AWARDS TO BE GIVEN: 1) **Spirit Award** for best Greek organization
2) **Spirit Award** for best student organization, residence hall, or campus ministry.

CRITERIA FOR JUDGING

1. Overall spirit, not "Spotty Spirit"
2. Banners, t-shirts, face-painting, etc.
3. Use of Homecoming theme
4. Festivity in showing spirit. (i.e. noise makers, party hats, etc.).
5. Noise alone will not guarantee your chances of winning. Original uses of spirit, festivity and enthusiasm can greatly enhance any organization's chance of winning.

****Please Note: No Confetti or confetti-like materials can be used this year.****