

# Name Change/Diploma Name Change



Office of the Registrar  
Western Kentucky University  
1906 College Heights Blvd #11017  
Bowling Green KY 42101-1017  
Fax: 270-745-4830  
email to: leslie.vanderpool@wku.edu

**\* Name changes will be processed for currently enrolled students ONLY\***

**Print Name as currently appears on your WKU record:**

_____	_____	_____	_____
WKU ID#	Last Name	First Name	Middle
Maiden Name or Names _____			
_____	_____	_____	
Daytime Phone Number	WKU email address	Date of Birth	

**Change Name to:**

Reason for Name Change:       Marital Status       Adoption  
    Clerical Error       Other \_\_\_\_\_

*I certify that the above statements are correct and complete and that there is no intent on my part to defraud. I further state that the name currently on record and the name requested are for one and the same person.*

**X** \_\_\_\_\_  
Student Signature Required      Date

## Diploma Name

If you have not submitted your **Application for Graduation**, do NOT complete this section.

Your diploma name may be your new name or a variation of your new and former names that we have on file for you.

Name for Diploma: \_\_\_\_\_

Diploma addresses should be updated on TopNet under the **Personal Information** tab. Diplomas will be mailed to the address listed as the Diploma Address.

In addition to completing this form, we will need a **copy** of **one** of the following documents: **Social Security Card, Marriage Certificate\*, Divorce Decree, Court Order, Birth Certificate or Passport (for International Students).** \*Copy of the social security card is required for current or past WKU employees

<b>For Office Use Only</b>	_____	_____	_____	_____
	HR	Currently Enrolled	Hard Copy	
	_____	_____	_____	_____
	No App	Dipl Chg	DC Notify	employee initials /date